



# Our Lady's Assumption School

## OUR LADY'S ASSUMPTION SCHOOL COMMUNITY FACEBOOK GUIDELINES

### **OBJECTIVES**

The following guidelines are provided for management of the Our Lady's Assumption School Community Facebook Page.

### **DEFINITIONS**

- a) Facebook Page - Our Lady's Assumption School Community Facebook page - this is an open page available to external users. Its purpose is to promote school activities, external P&F events and to provide a link to sponsors. Parties wishing to join will be able to "Like" the page and view material posted. Members can be removed and/or banned from the page at the discretion of the Principal if posts are deemed to be inappropriate or not within the keeping of the ethos of the school.
- b) Administrator(s) – persons responsible for monitoring the Facebook page to ensure postings and material are in keeping with the ethos of Our Lady's Assumption School. The Administrators are also responsible for accepting members to the Facebook Page.
- c) The Principal – Principal of Our Lady's Assumption School.
- d) School – Our Lady's Assumption School.

### **GUIDELINES**

Members are reminded that, in using this site, they should always be promoting the ethos and values of the School as well as protecting the dignity and privacy of others.

- a) While constructive feedback is welcome, members are not permitted to post comments that are inappropriate or not in keeping with the values of the School. This includes, but is not limited to, statements that are:
  - abusive;
  - racially vilifying;
  - defamatory; or
  - damaging to a person's character or reputation.
- b) Members may post photos of adults involved in P&F events. The Facebook Page is appropriate for photos that can be used for marketing or advertising of external events.
- c) Members are only permitted to tag (include a person's name) photos of themselves. Tagging of other people is not permitted.
- d) Any photos posted must be in keeping with the ethos and values of the School.
- e) Photos where the faces of children can clearly be seen can only be posted on the Facebook Page with the express permission of the parent/guardian of each child who is in the photo.

### **ADMINISTRATORS**

The Administrators of the Facebook Page are as follows:

- a) President, Our Lady's Assumption P&F;
- b) Secretary Our Lady's Assumption P&F; and
- c) Any person nominated by the Principal or P& F.

### **SECURITY**

The Administrators will be responsible for regularly monitoring postings on the Facebook Page. Community members who identify any inappropriate material or postings should contact an administrator by email at:

[pff@ola.wa.edu.au](mailto:pff@ola.wa.edu.au)

Any issues or concerns (including decisions to decline membership or ban members) will be referred to the Principal whose decision on any matters relating to this page is final.