



Our Lady's Assumption School Enrolment Policy

Criteria for Enrolment

Our Lady's Assumption is a Parish Catholic Primary School. Catholic schools exist to further the mission of the Church. Priority for enrolment is given to Catholics who witness the Catholic faith in their homes and who participate regularly in the life of a worshipping community. Acceptance of children will be at the discretion of the Principal, in line with the 'Student Enrolment Policy (2009)' issued by the Catholic Education Office of WA.

Procedure for Application

- ◆ An application for enrolment form shall be completed, as fully as possible, for every child. Provision for bookings for children to be enrolled in future years is available.
- ◆ Application Forms are available on the School Website (www.ola.wa.edu.au) or from the School Office.
- ◆ A copy of each child's Birth Certificate, Baptismal Certificate and Immunisation records must be attached to the application form when submitted.
- ◆ Kindergarten is the first year of official enrolment at OLA. Students must turn four (4) years of age before the 30 June to be eligible for enrolment in the Kindergarten program.
- ◆ An 'Application for Enrolment' of an overseas student can only be accepted if an appropriate visa for education in Australia is held.
- ◆ Applicants will be invited to attend an interview with the Principal, usually in early May of the year preceding enrolment.
- ◆ A non-refundable Application Fee of \$50 must accompany the 'Application for Enrolment Form'.

Interview Process

- ◆ All applicants must attend an interview prior to the offer of enrolment.
- ◆ Parents will be notified of interview times by letter or phone.
- ◆ The Catholic/religious focus and priorities of the school are outlined during the interview.
- ◆ The learning/social and any specials needs of the child/children are discussed.
- ◆ Attendance at an interview does not guarantee an offer of a place.
- ◆ A letter from the Principal offering a place will be sent once all interviews are completed.
- ◆ Parents are required to complete a Confirmation of Enrolment Form within seven working days to secure the placement offered.

School Enrolment Criteria

- ◆ Catholic students from the Parish with a Parish Priest reference.
- ◆ Catholic students from outside the Parish with a Parish Priest Reference.
- ◆ Other Catholic students.
- ◆ Siblings of non-Catholic students.
- ◆ Non-Catholic students from other Christian denominations.
- ◆ Other Non-Catholic Students.

Enrolment

Parents, on enrolment of their child/children in Our Lady's Assumption School shall:

- ◆ Be supportive of a full Catholic Education for their child.
- ◆ Support the educational and spiritual programme of the school.
- ◆ Pay school fees, except in cases of genuine hardship, where alternative arrangements may be made by appointment with the Principal. Associated with the school fees are a Building Levies and Amenities Fee. Levies and associated fees are non-refundable.
- ◆ Work cooperatively with and within the school.
- ◆ Be actively involved in the life of the school.
- ◆ Support school policies and procedures.

Each application for enrolment will be considered individually. The final decision on acceptance is at the discretion of the Principal.